



POSITION DESCRIPTION BIODIESEL UTILITY OPERATOR

Location: Port Neches, TX

Reports to: Shift Supervisor

Status: Non-Exempt

POSITION SUMMARY:

This person will be a member of an operations crew charged with responsibility for safely and effectively operating a biodiesel production facility.

Essential Job Functions:

- Perform the duties of a biodiesel outside operator in a 12-hour daily rotational shift environment, including overtime, holiday, weekends, and nights.
- Possess a detailed, and up-to-date, working knowledge of all biodiesel production equipment and operations.
- Has the responsibility to control the operation of the plant, and must do so in a safe and efficient manner and be in compliance with all environmental permits and all safety regulations at all times.
- Perform truck loading/unloading activities on a regular basis.
- Support rail unloading activities whenever required, which includes connecting and disconnecting railcars, opening hatches, inspecting railcars etc.
- Effectively communicate to supervisory and fellow plant personnel relative to the condition of the plant equipment and performance, and provide suggestions for plant improvement.
- Correct abnormal conditions by taking appropriate corrective actions.
- Responsible for continuously monitoring all facility equipment on an hourly basis, ensuring safe and correct operations, while recording/reporting status updates and pertinent information in the Shift log book.
- Communicate all pertinent activities to the Operations team on shift.
- Fill out electronic work request and log copies into logbook.
- Maintaining professional communication and attitude in dealing with all personnel
- Attend and complete all trainings and safety meetings as required.
- Carry out other duties as assigned
- Housekeeping
- General labor work as needed to maintain a safe work place.

POSITION REQUIREMENTS

Education/Experience:

- Basic computer knowledge
- Have some knowledge of safety regulations working in an industry plant.
- High School graduate required, Associates of Process Technology preferred.
- 1-2 years of relevant experience required, full knowledge and experience with plant outside operations.
- Plant systems and process experience in a related industrial or military setting preferred.
- Ability to respond in emergency situations. Know the hazards involved and the safety precautions to be practiced in the operation and maintenance of equipment and machinery. Work within and insure strict adherence to all safety practices and procedures
- Valid Texas Driver license
- Must have attention to detail, being able to handle stress, having the ability to think analytically and being able to work as part of a team.

Essential Physical Abilities:

- Be able to wear required safety equipment, including PPE and gloves.
- Able to lift up to 50 pounds
- Working at heights and climb up stairs to do work on 50 ft tanks
- Be able to squat and bend while work under rail cars for unloading and loading.

Working Environment:

80% Outdoors

20% Indoors